

# **Equipment Director**

**Overview:** The equipment director orders equipment as needed for Wethersfield Little League baseball and softball divisions, while maintaining financial responsibility to the league budget. The director will organize, distribute, and collect equipment for each season; spring/summer/fall, as well as off season activities.

# **Responsibitlies:**

- \* Order equipment as needed for the entire year
- \* Order first aid as needed
- \* Maintain and/or clean equipment as needed
- \* Organize equipment for each team (equipment bags)
- \* Maintain field equipment boxes (equipment/first aid)
- \* Collect and redistribute equipment season to season
- \* Collect equipment and evaluate replacement needs at end of the year
- \* Order and distribute field material as needed

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Equipment Boxes (all)
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First Aid Kit, Ice packs

Mitchell 1 & 2

Tee Ball - 2 sets throw down bases, 4 helmets, practice balls, game balls, 2 bats, 2 tees (rubber)

# Highcrest

1 tee (rubber), base post dirt scoop, 2 sets catcher gear

MW 4 & 5

Tee (rubber), MW 4 practice balls (compressed)

MW 3, Classic, Costello, Greenfield

base post dirt scoop, umpire gear (discuss with ump in chief)

#### Stillman

Umpire gear (discuss with ump in chief)

\*Check boxes every 2/3 weeks through the year to fill ice packs or first aid if necessary

#### Bags

Any teams that travel town to town get first aid and ice packs in bags all softball, juniors, tournament, summer/fall teams

All coaches get a set of keys

tee ball, A ball, softball get equipment box keys

AAA, majors get full set

#### Softball

2 sets of catcher gear, scorebook

# Baseball

AAA, Majors

minimum 1 set of gear (ask if kids have their own), book, lineup cards, pitch counter

AA

2 sets of gear

#### Balls

## Softball

12" - majors, juniors 11" - all others Black back - 50 each 1 box game balls

## Baseball

Tee Ball - practice and game balls in equipment boxes

A - 2 boxes game balls in box, bucket of 40 practice balls each team

AA - 2 boxes game balls each, bucket 40 practice balls

AAA - 2 boxes game balls each, bucket of 50 practice balls

Majors - 3 boxes game balls each, bag of 65 practice balls

50/70, Juniors - 2 boxes game balls each, bag of 65 practice balls

Majors and juniors get diamond game balls, all other use Dicks balls as game balls

Summer/Fall

juniors/50/70 use diamond game balls, all others use Dicks game balls

Tees/ Nets Softball and juniors have option to have a portable tee and net

## Ordering

We order from Anthem Sports and AD Starr (Dicks), ordering could be anywhere as long as they accept our invoicing of paying 30 days after receipt of ALL equipment.

We are tax exempt, if ordering from anyone else or purchasing with credit card, use tax ID number.

AD Starr gives best prices in most cases, plus we get a credit give back which we apply to invoices. Have been delivered to personal residence and brought to equipment locker but new self storage now allows for deliveries to be made to our locker (league approval and key given to self storage)

Anthem will have better pricing on some items, and often some better choices. I will order from them to keep them "happy" as they deliver next day when in stock, which is great for emergency as needed.

I have ordered in early December but orders can be made at any time I order early in case there are back orders on any products plus it allows me time to put together team bags.

#### Field Material

Field material is purchased from Hart Seed (Old Wethersfield) and delivered. (Costello) We bring to Classic, Highcrest, Greenfield as needed

## Invoicing

All invoices are forwarded to the Treasurer, Hart Seed sends directly.